

STEWARD'S MEETING MINUTES 1/8/14

Committee members present:

Pam Reeves
Rob King
Cleone Jacobson
Guy Heney
Andilee Jordan

Budget Review

Next Business meeting is 1/19

Misc.

- Rob Woodard has an old coffee maker he's been holding for parts. Committee decided to let Rob dispose of the old coffee maker as we will be looking into possibly purchasing a new one to replace the one currently in the kitchen.
- Preventative Maintenance Schedule- Pam is looking into creating an Excel spreadsheet for the maintenance schedule/maintenance due for the church property (i.e. air filter replacement, gutter cleaning, annual inspections, etc.).
- Sound System- Arden met with Dan and did some repairs. Dan is looking over the system and making a list of items still needed.

Ministry List:

- Trailer: cleaned inside and out
- Cross and bell tower repair: head up project; do research on materials and cost.
- Risers: stained
- Play structure: tear down
- Furnace: change filters
- Lights in sanctuary: head up project; new fixtures, research on cost, and possibly commercial grade ceiling fans.
- Courtyard Project: contact Pam Reeves to help.
- Exposed piping/wiring near media booth: needs to be sheetrocked in.
- RE-OCCURRING CHORES:
 - Yard maintenance: mowing, weeding, etc.
 - Church building: window washing, vacuuming, dusting, etc.

NEXT STEWARD'S MEETING IS February 12, 2014.